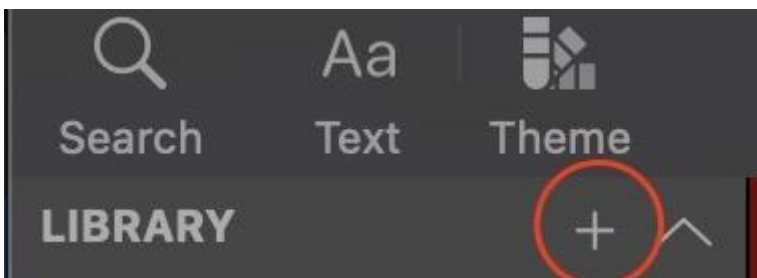


Importing from Planning Center for Chapel/Vespers

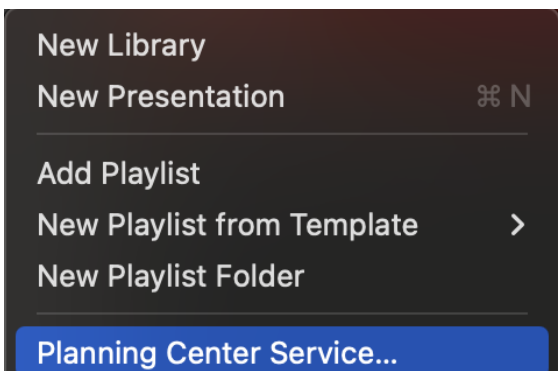
What is a Planning Center (aka Planning Center Online aka PCO)??

An online planning resource we use to schedule chapel, vespers, and other worship events. It can be found under the Benson Links webpage and use the login info that can be found in the password vault that Jason has yet to set up.

Navigate up to the plus icon in the library section.



Hit that plus icon and navigate to the Planning Center Service Option.



Sign in (if needed) and click on the right folder that would contain the event that you are running (Mon chapel v. Wed chapel v. Vespers). The event will be titled the date of the event.

Click on the right event and then hit select, this will then import the planning center data into ProPresenter and open the playlist. At this point, you are ready to start importing songs.

Revision #6

Created 24 January 2025 03:16:03 by Averie

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